

RFQ for Branded Crockerries Items for BRAC Bank PLC.

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1 Overview

1.1 General Information

Title	RFQ For Branded Crockerries for BRAC Bank PLC.		
Buyer	Reezwan Ahmed	Procurement BU	BRAC BANK LTD
E-Mail	reezwan.ahmed@bracbank.com	Negotiation Style	Standard Negotiation
Outcome	Purchase Order		
Introduction			

1.2 Schedule

Preview Date		Open Date	Upon approval
Close Date	24-Sep-2025 18:00:00	Award Date	
Time Zone	Bangladesh Time		

1.3 Negotiation Controls

Response Visibility	Blind	Negotiation Layout	Negotiation Layout
Overall Ranking Method	Response amount only	Response Layout	Response Layout

Lines Settings

Requisitioning BU	BRAC BANK LTD	Price Tiers	None
Rank Indicator	1,2,3...	Ranking Method	Price only
		Allow Alternate Lines	No

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule	Display to Suppliers
<input type="checkbox"/>	Negotiation is restricted to invited suppliers	No
<input checked="" type="checkbox"/>	Suppliers are allowed to respond to selected lines	No
<input type="checkbox"/>	Suppliers are allowed to view best price	No
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line	No
<input type="checkbox"/>	Suppliers are allowed to provide multiple responses	No
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response	No

1.5 Terms

Payment Terms		Freight Terms	
Shipping Method		FOB	
Negotiation Currency	BDT (Taka)	Price Precision	2

1.6 Collaboration Team

Team Member	Job	Access	Task	Target Date
Ahmed, Reezwan	Associate Manager	Full		
Al Mamun, Abu Jafar	Associate Manager	Full		
Sarwar, Mohammed Aminul Hoque	Head of Procurement	Full		

1.7 Attachments

File Name or URL	Type	Description	Category
Instruction to Bidder.docx	File		Internal to Sourcing

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2 Requirements

**Response is required*

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3 Lines

Instructions

3.1 Line Information

Line	Item	Revision	Quantity	UOM	Requested Delivery Date
1-Tea Cup (220 cc, round with 2 Logo printed, Model/Product Code - *K16*) And Saucer (1 Logo printed, Model/Product Code - *K65) Set, Brand: Shinepukur			1	PC	
2-10.5" Dinner Plate - with 1 Logo printed Model/Product Code - *P 60 Monno Ceramics			1	PC	
3-Half Plate *with 1 Logo printed*, Model/Product Code - *P 60 Monno Ceramics			1	PC	

3.2 Line Details**3.2.1 Line 1 Tea Cup (220 cc, round with 2 Logo printed, Model/Product Code - *K16*) And Saucer (1 Logo printed, Model/Product Code - *K65) Set, Brand: Shinepukur**

Requisitioning BU	BRAC BANK LTD	Category Name	OPEX.IT EQUIPMENTS-HARDWARE.ALL
Line Type	Goods	Revision	
Item		Location	House No. 220/B Tejgaon Industrial Area, Gulshan Link Road DHAKA 1208 BANGLADESH
Allow Alternate Lines	No	Display Target Price	No
Requested Delivery Date		Start Price (BDT)	
Target Price (BDT)			
Current Price (BDT)			

3.2.2 Line 2 10.5" Dinner Plate - with 1 Logo printed Model/Product Code - *P 60 Monno Ceramics

Requisitioning BU	BRAC BANK LTD	Category Name	OPEX.STATIONERY.
Line Type	Goods		

CONSUMABLE

Item	Revision
Allow Alternate Lines	No
Requested Delivery Date	Location
	House No. 220/B Tejgaon Industrial Area, Gulshan Link Road DHAKA 1208 BANGLADESH
Target Price (BDT)	Display Target Price
Current Price (BDT)	No Start Price (BDT)

3.2.3 Line 3 Half Plate *with 1 Logo printed*, Model/Product Code - *P 60 Monno Ceramics

Requisitioning BU	BRAC BANK LTD	Category Name	OPEX.STATIONERY.
Line Type	Goods	Revision	CONSUMABLE
Item	Revision		
Allow Alternate Lines	No		
Requested Delivery Date	Location		
	House No. 220/B Tejgaon Industrial Area, Gulshan Link Road DHAKA 1208 BANGLADESH		
Target Price (BDT)	Display Target Price		
Current Price (BDT)	No Start Price (BDT)		

4 Invited Suppliers

Supplier	Supplier Site	Supplier Contact	Notify All Contacts	Additional E-Mail	Access
Adnan Enterprise	Supplier	Adnan, Zahir Uddin	Yes		Full
Ark Business Network	Supplier	Nayan Ahmed, MD	Yes		Full
Digital Art	Printing	Rahman, Md. Layesur	Yes		Full
SOUDAGOR Engineering Limited	Supplier	Mamun, Baytul	Yes		Full